

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

Mail Delays

FROM: John M. Ray
Director of Logistics

EXTENSION

NO.

OL 0001-88

DATE

TO: (Officer designation, room number, and building)

DATE

RECEIVED

FORWARDED

OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. D/IC Staff

JAN 11 1988

[Signature]

2.

C/Registry

3.

C/Admin Staff

4.

5.

6.

7.

8.

9.

10.

11.

12.

13.

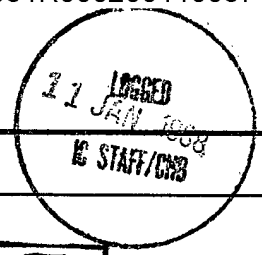
14.

15.

Registry: please retain this document.

Thanks

[Redacted]



10 6 JAN 1988

MEMORANDUM FOR: Lieutenant General Edward J. Heinz, USAF
Director, Intelligence Community Staff

FROM: John M. Ray
Director of Logistics

SUBJECT: Mail Delays

REFERENCE: Memo to D/OL from D/ICS, dated 30 Dec 87, Same
Subject

1. Please accept my apology for the delays you have been experiencing in receiving mail. I have forwarded reference to the Chief, Facility Management Division, Office of Logistics, so that he can personally investigate the matter and provide me with a detailed report.

STAT 2. While I do not know the precise reasons for the delay in mail deliveries [redacted] I am aware that we have a critical shortage of personnel in the Mail and Courier Branch which has forced us to curtail services in some areas. We have taken a number of measures to rectify this problem, and we hope to reinstate full services in the near future.

STAT

[redacted]
John M. Ray

cc: C/FMD/OL

OL 0001-88

